



Erasmus+ Programme

Key Action 1
- Mobility for learners and staff -
Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2014-20[21]² **between programme countries**

[Minimum requirements]³

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details⁴ (email, phone)	Website (eg. of the course catalogue)
University of Calabria	I COSENZA01	Institutional coordinator: Dr. Franca Leonora Morrone Sector for LLP/Erasmus, Via P. Bucci, I 87036 Arcavacata di Rende-Italy Tel.: +39 0984 492297, Fax: +39 0984 493624 international@unical.it; socrates@unical.it Incoming Erasmus students: porchia@unical.it Academic Coordinator: Prof. Vincenzo Fortunato vincenzo.fortunato@unical.it	http://www.unical.it/ects
Kocaeli University Assoc. Prof. Dogan YUKSEL Erasmus Institutional Coordinator	TR KOCAELI02	Kocaeli Üniversitesi Uluslararası İlişkiler Birimi Kütüphane Binası 2. Kat 41380 İzmit/Kocaeli/TÜRKİYE Tel: +902623031332 Fax: +902623031044 E-mail: international@kocaeli.edu.tr	http://int.kocaeli.edu.tr/int/
Prof. Hakan ACAR Assoc. Prof. Burcu YAKUT CAKAR		Kocaeli University School of Health Department of Social Work Tel: +90 262 303 7805 Fax: +90 303 7803 E-mail: hakan.acar@kocaeli.edu.tr burcu.yakut@kocaeli.edu.tr	http://shb.kocaeli.edu.tr/socialwork.htm http://shb.kocaeli.edu.tr/swprogs.htm

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

⁴ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers⁵ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] 6	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
TR KOCAELI02	I COSENZA01	0923	Social Work and counselling	1	1 student x 6 months	
		0923	Social Work and counselling	2	1 student x 6 months	
I COSENZA01	TR KOCAELI02	0923	Social Work and counselling	1	1 student x 6 months	
		0923	Social Work and counselling	2	1 student x 6 months	

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
TR KOCAELI02	I COSENZA01	0923	Social Work and counselling	1 teaching staff x 5 days (=5 days)	
I COSENZA01	TR KOCAELI02	0923	Social Work and counselling	1 teaching staff x 5 days (=5 days)	

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level ⁷	
				Student Mobility for Studies [Minimum recommended	Staff Mobility for Teaching [Minimum recommended

⁵ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

⁶ 1st: undergraduate, 2nd: master or 3rd: PhD

⁷ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

				level: B1]	level: B2]
TR KOCAELI02		Turkish	English	B1 (recommended)	
I COSENZA01		Italian		B1 – no certificate required	To be agreed

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

Additional Requirements at Kocaeli University

It's compulsory for all incoming students to attend the orientation meeting held by International Relations Unit, Kocaeli University.

I COSENZA01: A pickup service upon arrival is offered for all international students who request it by ESN <http://www.esn.org/content/section-information?id=IT-COSE-ESN> who will accompany students for the first week in university structures and introduce them to different people and aspects of being a student at the University of Calabria. More information can be found at

http://www.unical.it/portale/portaltemplates/view/view_ects.cfm?34289.

Language courses: in the Language Centre at the University of Calabria Italian Language Courses to non-native speakers of Italian are organised before the beginning of each semester.

http://www.unical.it/portale/portaltemplates/view/view_ects.cfm?34288.

For more information send an e-mail to porchia@unical.it.

The University of Calabria welcomes students and staff with disabilities. For questions regarding services to students in need of individual arrangements in connection with request for proper housing facilities and other special arrangements please contact the Erasmus Incoming Officer porchia@unical.it

E. Calendar

Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR KOCAELI02	JULY	DECEMBER
I COSENZA01	30 th June	30 th November

[* to be adapted in case of a trimester system]

The receiving institution will send its decision within 8 weeks.

A Transcript of Records will be issued by the receiving institution no later than five weeks after the assessment period has finished at the receiving HEI.

Termination of the agreement: Each party reserves the right to extend, amend or terminate the inter-institutional agreement on the basis of reciprocity. In the event of unilateral termination of the agreement, either party should inform the other party in writing about its decision to discontinue the exchanges with a notice of at least one academic year, provided that such termination shall not affect the students nominated prior to the date of notification. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

Grading system of Kocaeli University

At Kocaeli University, one full academic year includes two terms with an ECTS credit of 30 for each. Each course is graded in numbers from 0,00 to 4,00 and these grades are equivalent in ECTS grade and level as follows: 0,00-0,50: Fail (F), 0,50-1,50: Conditional Pass (FX), 1,50-2,00: Sufficient (E), 2,00-2,50: Satisfactory (D), 2,50-3,00: Good (C), 3,00-3,50: Very Good (B), 3,50-4,00: Excellent (A)

The ECTS Credits and Grade Transformation Chart for incoming undergraduate/master's/doctorate students is available at the relevant tab of the following link: <http://ogr.kocaeli.edu.tr/KOUBS/akts/index.cfm?Dilid=1>

I COSENZA01:

For grading tables link at http://www.unical.it/portale/portaltemplates/view/view_ects.cfm?34454

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR KOCAELI02	International Relations Unit Phone: +90(262) 303 13 24 Email: inerasmus@kocaeli.edu.tr	http://int.kocaeli.edu.tr/int/studentexchange.php?Visa=Residence
I COSENZA01	porchia@unical.it	http://www.unical.it/ects

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR KOCAELI02	International Relations Unit Phone: +90(262) 303 13 24 Email: inerasmus@kocaeli.edu.tr	http://ogr.kocaeli.edu.tr/KOUBS/akts/index.cfm?Dilid=1
I COSENZA01	porchia@unical.it	http://www.unical.it/portale/portalmmedia/2013-05/Insurance1.pdf

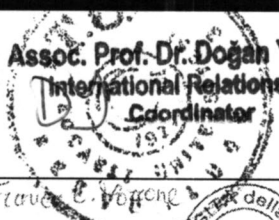

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR KOCAELI02	International Relations Unit Phone: +90(262) 303 13 24 Email: Inerasmus@kocaeli.edu.tr	http://ogr.kocaeli.edu.tr/KOUBS/akts/index.cfm?Dilid=1
I COSENZA01	porchia@unical.it Erasmus Student Network Cosenza	http://www.unical.it/portale/portalmmedia/2013-05/accommodation1.pdf http://www.esn.org/content/section-information?id=IT-COSE-ESN

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁸
TR KOCAELI02	Assoc. Prof. Dogan YUKSEL Erasmus Institutional Coordinator	12/03/2015	Assoc. Prof. Dr. Dogan YUKSEL International Relations Unit Coordinator 
I COSENZA01	Dr. Franca Leonora Morrone Institutional Coordinator	11/02/2015	Franca E. Morrone 

⁸ Scanned signatures are accepted